



National Collegiate Preparatory (PCHS)

Policy: Discipline

Assembly Guidelines

Students will enter atrium and/or designated area with their advisory or learning community in a quiet and orderly fashion. Students will sit with their advisory or learning community unless instructed by an adult. Students will remain with advisory or learning community until they are dismissed to exit.

Cafeteria Guidelines

All students must follow posted cafeteria rules at breakfast, lunch and dinner. Students are expected to eat in a respectful manner. Inappropriate language and behavior is not allowed. Students who are unable to follow the guidelines will be directed to leave the cafeteria and given the appropriate consequence for the inappropriate behavior.

Cell phone usage

National Collegiate Prep prohibits the usage of cell phone during school hours. All cell phones must be given to the advisor. Phones will be returned during PM advisory or at the conclusion of Extended Day by security personnel. Late students will surrender phones to security.

Electronic Devices

MP3 players, IPODs, Tablets, PSPs and other game players are not allowed in classrooms and will be confiscated if found by faculty or staff. Students may not use these items during lunch in the cafeteria. National Collegiate Prep is not responsible for lost or

stolen items. Students are encouraged to not share or lend these items to others as loss may occur.

Food Items

Students may not have food, candy, or drink outside of the cafeteria. If a student brings his/her lunch, s/he must store it in a locker until lunch and then eat only in appropriate places, but at no other time may food be taken out of the locker.

Lockers

Each student will be issued a locker. Each student locker is school property and may be searched by school officials at any time if National Prep Administration determines cause.

Each student is responsible for any item found within his/her locker, as well as for any items missing. Students are not permitted to share lockers or give their locker combinations to other students. National Prep is not responsible for any items lost from lockers. Lockers will be cleaned out periodically and on the last day of the school year and any remaining contents will be thrown away or donated.

Lunch

There is a cost for lunch that is served each day. Students may bring lunch if they wish. National Collegiate Prep is a closed campus; students may **not** leave campus to obtain food. Students are allowed to eat only in specific designated areas. **All students are required to submit the free and reduced lunch application form.**

Telephone use

There are no public telephones available to National Prep students. In the event of an emergency, a staff member will contact a parent/guardian on the student's behalf. If a parent or guardian needs to contact his/her student with an emergency message, the parent/guardian should contact the main office to contact the student

and relay the message. **Students may not use cell phones in the school building at any time. This is a violation of the Code of Conduct.**