



National Collegiate Preparatory (PCHS)

Policy: Truancy Enforcement

All uniformed law enforcement officers in Washington D.C. are responsible for truancy enforcement. If a truant is picked-up by the police, s/he will be transported to the Student Attendance Intervention Center. Parents are notified of the student's truancy. Students and parents receive intake consultation and resource support. Parents/guardians and the school are provided with consultation and follow-up support. Parents/guardians and students may be required to attend a truancy conference.

Student's responsibilities:

- Come to school on time;
- Attend all classes daily; and
- Come to school prepared each day with required and proper materials

After attendance counseling with National Prep administration with a student and his/her parent/guardian has occurred, and if a student does not attend school for 20 days or more, students will no longer be considered an enrolled student of National Collegiate Prep and enrollment will end.

The following is a list of procedures that will be used to curtail truancy:

- Daily phone calls home for all absent students.
- A letter will be sent home for students with **3 unexcused absences**.
- Parents will be notified via phone and letter for **5 unexcused absences**. In addition, parents will be advised that students will receive failing marks for the marking period if the absences remain unexcused.

- Parents will be required to attend a meeting for **10 unexcused absences**. Students will also be placed on an attendance contract.
- Expulsion Hearings will be held for students with **15 unexcused absences**.
- Students with **20 unexcused absences** will be dropped from the attendance roster due to non-attendance.

If parent/guardian is unable to be reached, the DC Department of Child and Family Welfare will be contacted to notify the agency of attendance issues.